



INVITATION TO BID FOR

Construction of Agricultural Extension Field Office 1 at Tetuan (Revised)

(Name of Project)

1. The CITY GOVERNMENT OF ZAMBOANGA, through the **GENERAL FUND (SB#01 FY- 2017)** intends to apply for the sum of **TWO MILLION SIX HUNDRED THIRTY THOUSAND PESOS (P2,630,000.00) ONLY** being the Approved Budget for the Contract (ABC) to payments under the contract for **Construction of Agricultural Extension Field Office 1 at Tetuan (Revised)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The CITY GOVERNMENT OF ZAMBOANGA now invites bids for **Construction of Agricultural Extension Field Office which involves project billboard/signage, safety & health, temporary facility, layout and excavation, reinforcing steel bars, structural concrete, masonry works, carpentry works, steel works, roofing works, plumbing works, tile works, electrical works, painting works, septic vault, glass works and fire safety fee**. Completion of the Works is required in **Two Hundred Forty Four [244]** calendar days. Bidders should have completed, within ten (10) years from the date of submission and receipt of bids, a contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives and partnerships, or organizations with at least seventy five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.
4. Interested Bidders may obtain further information from the Office of the City Mayor-Procurement, Acquisition and Award Division (PAAD) and inspect the Bidding Documents at the address given below from 8:00 AM to 5:00 PM starting **January 21, 2020 to February 11, 2020**.
5. A complete set of Bidding Documents may be acquired by interested Bidders from the address below and upon payment of a non-refundable fee for the Bidding Documents for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **P2,630.00**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the fee for the Bidding Documents not later than the submission of their bids.
6. The City Government of Zamboanga will hold a Pre-Bid Conference on **January 29, 2020** at the Office of the City Mayor- Procurement, Acquisition and Award Division (PAAD) Conference Room, Villalobos Street, Zamboanga City, which shall be open only to all interested parties who have purchased the Bidding Documents.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **February 11, 2020 at 10:00AM** at Office of the City Mayor- Procurement, Acquisition and Award Division (PAAD) Conference Room, Villalobos Street, Zamboanga City. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on **February 11, 2020 at 10:00AM** at Office of the City Mayor- Procurement, Acquisition and Award Division (PAAD) Conference Room, Villalobos Street, Zamboanga City. Bids will be opened in the presence of the bidder's representatives who choose to attend at the address below. Late bids shall not be accepted.
8. Bidders are required to indicate the validity period of their bids in the Bid Form. Failure to indicate the same shall be considered that the bid is valid for a period of 120 calendar days as specified in Section 28.1 of the Revised Implementing Rules and Regulations of R.A. No. 9184.

All bids must be accompanied by a bid security which shall be a **Bid Securing Declaration** or at least one other form of the following: cash, cashier's /manager's check, bank draft/guarantee confirmed by a Universal/Commercial Bank, Irrevocable Letter of Credit issued by a Universal/Commercial Bank or from other bank certified by the Bangko Sentral ng Pilipinas as authorized to issue such financial instrument, provided however that it shall be confirmed or authenticated by a Universal/Commercial Bank if issued by a foreign bank in the amount of **P52,600.00** or Surety Bond callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such security in the amount of **P131,500.00** or any combination of the foregoing in the amount proportionate to share of form with respect to total amount of security.

Equipment to be used: Concrete Bagger Mixer, Concrete Vibrator and Welding Machine.
Key Personnel: Project Engineer, Material Testing Engineer, Construction Safety Officer and Foreman.
9. The City Government of Zamboanga reserves the right to accept or reject any Bid, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. Bidders are advised to use the **BID FORM** at the back of this ITB. Failure to do so would lead to non-acceptance of the bid.
11. For further information, please refer to:

Mr. RONALD A. VICETE
OIC BAC Secretariat
Procurement, Acquisition and Awards Division
Villalobos Street,
Zamboanga City
Tel. & TeleFax No. (062) 992-7763

ERWIN E. BERNARDO
BAC Chairperson



BID FORM

Date: _____

TO: CITY GOVERNMENT OF ZAMBOANGA
Address: Villalobos Street, Zone IV ZAMBOANGA CITY

We the undersigned, declare that:

- a. We have examined and have no reservation to the Bidding Documents, including the Addenda, for the Contract **Construction of Agricultural Extension Field Office 1 at Tetuan (Revised)**;
- b. We offer to execute the Works for this Contract in accordance with the Bid and Bid Data Sheet, General and Special Conditions of Contracts accompanying this Bid:

The total price of our Bid, excluding any discounts offered in item below is

_____ (Total Bid amount in words and figures)

The discount offered and the methodologies for their application are

_____ (Total Bid amount in words and figures)

- c. Our Bid shall be valid for a period of _____ days from the date fixed for the Bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- d. If our Bid is accepted, we commit to obtain a Performance Security of Ten Percent (10%) of the Contract Price for the due performance of the Contract;
- e. Our firm including any subcontractor or suppliers for any part of the Contract, have nationalities from the following eligible countries:
_____ [insert information];
- f. We are not participating, as Bidders, in more than one Bid in this Bidding Process, other than alternative offers in accordance with the Bidding Documents;
- g. Our firm, its affiliates, or subsidiaries, including any subcontractor or suppliers for any part of the Contract, has not been declared ineligible by the Funding Source;
- h. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and,
- i. We understand that you are not bound to accept the Lowest Evaluated Bid or any other Bid that you may receive.
- j. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the **[(Construction of Agricultural Extension Field Office 1 at Tetuan (Revised))]** of the **[City Government of Zamboanga]**.
- k. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

In the capacity of: _____

Signed: _____

Duly authorized to sign the Bid for and in behalf of: _____

Bid Data Sheet

ITB Clause																			
1.1	The PROCURING ENTITY is City Government of Zamboanga. The name of the Contract is Construction of Agricultural Extension Field Office 1 at Tetuan (Revised). The identification number of the Contract is CW -20-0121-0161																		
2	The Funding Source is: The Government of the Philippines (GOP) through GENERAL FUND (SB#01 FY- 2017) in the amount of P2,630,0000.00 The name of the Project is Construction of Agricultural Extension Field Office 1 at Tetuan (Revised)																		
3.1	No further instructions.																		
5.1	No further instructions.																		
5.2	Bidding is restricted to eligible bidders as defined in ITB Clause 5.1.																		
5.4 (a)	No further instructions.																		
5.4 (b)	For this purpose, similar contracts shall refer to contracts which have the same major categories of work. Construction of Agricultural Extension Field Office which involves project billboard/signage, safety & health, temporary facility, layout and excavation, reinforcing steel bars, structural concrete, masonry works, carpentry works, steel works, roofing works, plumbing works, tile works, electrical works,painting works, septic vault, glass works and fire safety fee.																		
8.1	"Subcontracting is not allowed".																		
8.2	"Not applicable".																		
9.1	The Procuring Entity will hold a pre-bid conference for this Project on January 29, 2020 at 10:00AM Office of the City Mayor-Procurement, Acquisition and Award Division (PAAD) Conference Room, Villalobos Street, Zamboanga City																		
10.1	The Procuring Entity's address is: Office of the City Mayor-Procurement, Acquisition and Award Division (PAAD) Conference Room, Villalobos Street, Zamboanga City Telefax No.: (062) 992-7763																		
10.4	No further instructions.																		
12.1	The first envelope shall contain the eligibility and technical documents stated in the ITB Clause. However, if the Bidder maintains a current and updated file of his Class "A" Documents with the Procuring Entity, a written letter of intent may be submitted in lieu of the Class "A" Documents; otherwise, it shall submit an application for eligibility and its latest Class "A" Documents on or before <i>[insert date]</i> . Any application for eligibility or updates submitted after the deadline for the submission of the letter of intent shall not be considered for the bidding at hand.																		
12.1 (a) (iii)	No further instructions.																		
12.1 (b) (ii.2)	<table><tr><td colspan="3">The minimum work experience requirements for key personnel are the following:</td></tr><tr><td>Key Personnel :</td><td>General Experience:</td><td>Relevant Experience:</td></tr><tr><td>Project Manager</td><td></td><td></td></tr><tr><td>Material Testing Engineer</td><td></td><td></td></tr><tr><td>Construction Safety Officer</td><td></td><td></td></tr><tr><td>Foreman</td><td></td><td></td></tr></table>	The minimum work experience requirements for key personnel are the following:			Key Personnel :	General Experience:	Relevant Experience:	Project Manager			Material Testing Engineer			Construction Safety Officer			Foreman		
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12.1 (b) (iii.3)	<table><tr><td colspan="3">The minimum major equipment requirements are the following:</td></tr><tr><td>Equipment:</td><td>Capacity</td><td>Number of Units</td></tr><tr><td>Concrete Bagger Mixer</td><td></td><td>1</td></tr><tr><td>Welding Machine</td><td></td><td>1</td></tr><tr><td>Concrete Vibrator</td><td></td><td>1</td></tr></table>	The minimum major equipment requirements are the following:			Equipment:	Capacity	Number of Units	Concrete Bagger Mixer		1	Welding Machine		1	Concrete Vibrator		1			
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Equipment:	Capacity	Number of Units																	
Concrete Bagger Mixer		1																	
Welding Machine		1																	
Concrete Vibrator		1																	
13.1 (b)	This shall include all of the following documents: - Duly signed Bid Form - Duly signed Bid prices in the Bill of Quantities - Duly Signed Detailed Estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and - Duly Signed Cash Flow by Quarter and Payment Schedule. For Discount to be considered as part of the financial component of a bid, the same must be included in the prescribed Bid Form, particularly in the space provided for in Paragraph B thereof.																		
13.2	The ABC is P2,000,000.00 . Any bid with a financial component exceeding this amount shall not be accepted.																		
14.2	"No further instructions."																		
16.1	The bid prices shall be quoted in Philippine Pesos.																		
16.3	"No further instructions."																		
17.1	Bids will be valid until 120 Calendar Days .																		
18.1	The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts: - The amount of not less than P40,000.00 if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; - The amount of not less than P100,000.00if bid security is in Surety Bond; or - Any combination of the foregoing proportionate to the share of form with respect to total amount of security.																		
18.2	The bid security shall be valid until 120 Calendar Days .																		
20.3	Each Bidder shall submit One (1) original and Two (2) copies of the first and second components of its bid.																		
21	The address for submission of bids is Office of the City Mayor-Procurement, Acquisition and Award Division (PAAD), Villalobos, Zamboanga City The deadline for submission of bids is on or before February 11, 2020 at 10:00AM.																		

24.1	The place of bid opening is Office of the City Mayor-Procurement, Acquisition and Award Division (PAAD) Conference Room, Villalobos Street, Zamboanga City. The date and time of bid opening is February 11, 2020 at 10:00AM.
24.2	No further instructions.
24.3	No further instructions.
27.3	<i>Select one of the following paragraphs and delete the other:</i> Partial bid is not allowed. The infrastructure project is packaged in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award. <i>Or</i> All infrastructure projects are packaged in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award. In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder. <i>[Insert grouping of lots]</i>
27.3 (b)	Bid modification is not allowed unless done before the deadline for the submission of receipt of bids. The Bidder shall not be allowed to retrieve its original bid, but shall be allowed to submit bid equally sealed, properly identified, linked to its original bid and marked as “TECHNICAL MODIFICATION” or “FINANCIAL MODIFICATION” and stamped “received by the BAC.
27.4	No further instructions.
28.2	<i>List licenses and permits relevant to the Project and the corresponding law requiring it or state “None.”</i>
31.4 (f)	<i>List additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as construction schedule and S-curve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the Department of Labor and Employment, and PERT/CPM or other acceptable tools of project scheduling.</i>

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S
x ----- x

BID-SECURING DECLARATION
Invitation to Bid/Request for Expression of Interest No. ¹ : [Insert reference number]

To: City Government of Zamboanga,
BIDS AND AWARDS COMMITTEE
Villalobos Street,
Zamboanga City

I/We², the undersigned, declare that:

1. I/We understand that: according to your conditions, bids must be supported by a Bid Security, which may be in the form of Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1 (f), of the IRR of RA 9184; without prejudice to other legal action the government may
3. I/We understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - c. I am/we are declared as the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month][year] at [place of execution].

[Insert NAME OF BIDDER'S]
AUTHORIZED REPRESENTATIVE
[Insert signatory's legal capacity]
Affiant

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-1-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____.

Witness my hand and seal this _____ day of [month] [year]/

NAME OF NOTARY PUBLIC
Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. ___, [date issued], [place issued]
IBP No. ___, [date issued], [place issued]

Doc. No. _____
Page No. _____
Book. No. _____
Series of _____.

1. Select one and delete the other
2. Select one and delete the other. Adopt same instruction for similar terms throughout the document.
3. Issued by the GPPB through GPPB Resolution 03-2012 on 27 January 2012.
4. Select one and delete the other.

Special Conditions of Contract

GCC Clause	
1.17	The Intended Completion Date is <i>Two Hundred Forty Four [244]</i> calendar days.
1.22	The Procuring Entity is <i>City Government of Zamboanga, City Hall, Zamboanga City.</i>
1.23	The Procuring Entity’s Representative is <i>The City Engineer, City Hall, Zamboanga City.</i>
1.24	The Site is located at <i>Tetuan, Zamboanga City</i> and is defined in drawings No. <i>[Insert Number]</i> .List here locations of other Sites, if any.
1.28	The Start Date is <i>[Insert date]</i> .
1.31	The Works consist of <i>Construction of Agricultural Extension Field Office which involves project billboard/signage, safety & health, temporary facility, layout and excavation, reinforcing steel bars, structural concrete, masonry works, carpentry works, steel works, roofing works, plumbing works, tile works, electrical works,painting works, septic vault, glass works and fire safety fee.</i>
2.2	<i>If different dates are specified for completion of the Works by section (“sectional completion”), these dates should be listed here</i>
5.1	The Procuring Entity shall give possession of all parts of the Site to the Contractor <i>[insert date]</i> .
6.5	The Contractor shall employ the following Key Personnel : <i>Project Engineer, Material Testing Engineer, Construction Safety Officer and Foreman.</i> <i>[List key personnel by name and designation]</i>
7.4(c)	<i>Specify additional conditions, if any, that must be met prior to the release of the performance security, otherwise, state “No further instructions”.</i>
7.7	No further instructions.
8.1	No further instructions.
10	The site investigation reports are: <i>[list here or state none]</i>
12.3	No further instructions.
12.5	<i>Select one, delete the other.</i> <i>In case of permanent structures, such as buildings of types 4 and 5 as classified under the National Building Code of the Philippines and other structures made of steel, iron, or concrete which comply with relevant structural codes (e.g., DPWH Standard Specifications), such as, but not limited to, steel/concrete bridges, flyovers, aircraft movement areas, ports, dams, tunnels, filtration and treatment plants, sewerage systems, power plants, transmission and communication towers, railway system, and other similar permanent structures: Fifteen (15) years.</i> <i>In case of semi-permanent structures, such as buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures: Five (5) years.</i> <i>In case of other structures, such as Bailey and wooden bridges, shallow wells, spring developments, and other similar structures: Two (2) years</i>
13	<i>State here “No additional provision.” or, if the Contractor is a joint venture, “All partners to the joint venture shall be jointly and severally liable to the Procuring Entity.”</i>
18.3(h)(i)	No further instructions.
21.2	The Arbiter is: <i>The City Legal Officer, City Hall, Zamboanga City.</i>
29.1	Dayworks are applicable at the rate shown in the Contractor’s original Bid.
31.1	The Contractor shall submit the Program of Work such as; <i>the construction schedule and S-curve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the Department of Labor and Employment, and PERT/CPM for infrastructure projects</i> to the Procuring Entity’s Representative within Ten (10) days of delivery of the Notice of Award.
31.3	The period between Program of Work updates is <i>[insert number]</i> days. The amount to be withheld for late submission of an updated Program of Work is <i>[insert amount]</i> .
34.3	The Funding Source is the <i>Government of the Philippines.</i>
39.1	The amount of the advance payment is <i>Fifteen (15%) percent of the Contract Price as mobilization cost.</i>
40.1	Materials and equipment delivered on the site but not completely put in place shall be included for payment.
51.1	The date by which operating and maintenance manuals are required is <i>upon completion.</i> The date by which “as built” drawings are required is <i>upon completion.</i>
51.2	The amount to be withheld for failing to produce “as built” drawings and/or operating and maintenance manuals by the date required is <i>[amount in local currency]</i> .