

REQUEST FOR QUOTATION

(53.9 “Small Value Procurement”)

Citi Oil, Inc.  
Mercedez Shell Gasoline Station  
ZC Petron Gas Station and Service Center  
San Jose Super Shell

Date: March 6, 2023  
Quotation No.: 0159-5  
Place of Delivery: City General Services Office

Please quote your lowest price on the items listed below, subject to the General Conditions on the Philippine Bidding Documents on Goods, stating the shortest time of delivery and submit your quotation duly signed by your representative **on or before March 9, 2023 at 10:00 a.m.**

ATTY. ALEXANDER ERIC F. ELIAS  
BAC-Chairperson

- Note:** ALL ENTRIES MUST BE TYPEWRITTEN / LEGIBLY WRITTEN.
1.

DELIVERY PERIOD THREE HUNDRED SIXTY FIVE (365) CALENDAR DAYS
2.

WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON-EXPENDABLE SUPPLIES, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3.

PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS.
4.

G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION, IF AVAILABLE.
5.

BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.
6.

INDICATE BRAND NAME OF ITEMS BEING OFFERED.
7.

DROP YOUR QUOTATION IN A SEALED ENVELOPE AND PROPERLY LABELED-
8.

Bidders are requested to submit PHILGEPS REGISTRATION NUMBER/ PHILGEPS PLATINUM CERTIFICATE, OMNIBUS SWORN STATEMENT, LATEST ITR AND BUSINESS/MAYOR’S PERMIT
9.

Downloaded Form must be duly signed by BAC Chairman prior to submission for the opening of bidding documents.
10.

For Tires and Batteries, ONE (1) YEAR WARRANTY
11.

Bidders are required to indicate unit price per item, type written or legibly hand-written.

ITEM NO.	ITEM & DESCRIPTION			BRAND NAME	QTY	Unit	UNIT PRICE	TOTAL
1.	Gasoline, Extra <b>Estimated Cost: P119,808.00</b>				1,536	Liters		
2.	Gasoline, Regular <b>Estimated Cost: P37,440.00</b>				480	Liters		
3.	Diesel <b>Estimated Cost: P551,820.00</b>				6,492	Liters		
	Gasoline, Extra	0901-0634839	420 liters					
		0901-0634838	420 liters					
		Lawn Mowers	696 liters					
	Gasoline, Regular	Bush Cutters	480 liters					
	Diesel	SJF-305	2169 liters					
		Gen set @ JFEMSC	2472 liters					
		C4 I136	1860 liters					
	Special Condition: Payment to awarded supplier is in monthly basis (According to monthly consumption)							

**Purpose:** For official use at the Sports Development – Mayor Joaquin F. Enriquez, Jr. Memorial Sports Complex, Office of the City Mayor, this City. (January to December 2023)

Brand and Model : \_\_\_\_\_

Delivery Period : \_\_\_\_\_

Warranty : \_\_\_\_\_

Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature

Tel. No. / Cellphone No.  
e-mail address

Date