

**CITY GOVERNMENT OF ZAMBOANGA**

*Bids and Awards Committee  
Villalobos St., Zamboanga City*

*Purchase Request No.:* 100-23-01-0020/November 18, 2022

*Office of the:* **OSSP**

*Amount:* **P150,000.00**

SF-GOOD-60

**REQUEST FOR QUOTATION  
(53.9 "Small Value Procurement")**

**Zamboanga Today Publishing Corp.  
Mindanao Examiner  
Brigada Newspaper**

Date: December 29, 2022

Quotation No.: 2180R

Place of Delivery: City General Services Office

Please quote your lowest price on the items listed below, subject to the General Conditions on the Philippine Bidding Documents on Goods, stating the shortest time of delivery and submit your quotation duly signed by your representative **on or before January 6, 2023 at 10:00 a.m.**

**ATTY. ALEXANDER ERIC F. ELIAS**

*BAC-Chairperson*

**Note: ALL ENTRIES MUST BE TYPEWRITTEN / LEGIBLY WRITTEN.**

1. DELIVERY PERIOD **ONE (1) YEAR**
2. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON-EXPENDABLE SUPPLIES, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS.
4. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION, IF AVAILABLE.
5. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.
6. **INDICATE BRAND NAME OF ITEMS BEING OFFERED.**
7. **DROP YOUR QUOTATION IN A SEALED ENVELOPE AND PROPERLY LABELED-**
8. **Bidders are requested to submit PHILGEPS REGISTRATION NUMBER/ PHILGEPS PLATINUM CERTIFICATE, OMNIBUS SWORN STATEMENT AND BUSINESS/MAYOR'S PERMIT**
9. **Downloaded Form must be duly signed by BAC Chairman prior to submission for the opening of bidding documents.**
10. **For Tires and Batteries, ONE (1) YEAR WARRANTY**
11. **Bidders are required to indicate unit price per item, type written or legibly hand-written.**

ITEM NO.	ITEM & DESCRIPTION	BRAND NAME	QTY	Unit	UNIT PRICE	TOTAL
1.	<ul style="list-style-type: none"> <li>• Publication of approved City Ordinance, Proposed Ordinance, Notices, Others</li> <li>• Whole Page (1) – 4,000.00</li> <li>• Half Page (1/2) – 2,000.00</li> <li>• One Fourth Page (1/4) – 1,000.00</li> <li>• One Eight Page (1/8) – 500.00</li> <li>• Local Dialies</li> <li>• Publication at least 4 times a week (Tuesday to Friday)</li> <li>• Widely Circulated over Zamboanga Peninsula</li> <li>• Note: To be published on different dates, Estimated Total Publication – Thirty Seven &amp; ½ (37 1/2_) whole pages</li> </ul>		37.5	Pages		

**Purpose:** For official use in the Office of the Secretary to the Sangguniang Panlungsod, this city

*Brand and Model* : \_\_\_\_\_

*Delivery Period* : \_\_\_\_\_

*Warranty* : \_\_\_\_\_

*Price Validity* : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
*Printed Name / Signature*

\_\_\_\_\_  
*Tel. No. / Cellphone No.  
e-mail address*

\_\_\_\_\_  
*Date*