

SF-GOOD-60

**REQUEST FOR QUOTATION**  
**(53.9 “Small Value Procurement”)**

**Citi Oil, Inc.**  
**San Jose Super Shell**  
**Mercedes Shell Gasoline Station**  
**ZC Petron Gasoline Station and Service Center**

Date: February 21, 2023  
Quotation No.: 0109R  
Place of Delivery: City General Services Office

Please quote your lowest price on the items listed below, subject to the General Conditions on the Philippine Bidding Documents on Goods, stating the shortest time of delivery and submit your quotation duly signed by your representative **on or before February 27, 2023 at 10:00 a.m.**

**ATTY. ALEXANDER ERIC F. ELIAS**  
*BAC-Chairperson*

**Note: ALL ENTRIES MUST BE TYPEWRITTEN / LEGIBLY WRITTEN.**

1. DELIVERY PERIOD **LOT 1-2: THREE HUNDRED SIXTY FIVE (365) CALENDAR DAYS**
2. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON-EXPENDABLE SUPPLIES, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS.
4. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION, IF AVAILABLE.
5. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.
6. **INDICATE BRAND NAME OF ITEMS BEING OFFERED.**
7. **DROP YOUR QUOTATION IN A SEALED ENVELOPE AND PROPERLY LABELED-**
8. Bidders are requested to submit **PHILGEPS REGISTRATION NUMBER/ PHILGEPS PLATINUM CERTIFICATE, OMNIBUS SWORN STATEMENT, LATEST ITR AND BUSINESS/MAYOR’S PERMIT**
9. **Downloaded Form must be duly signed by BAC Chairman prior to submission for the opening of bidding documents.**
10. **For Tires and Batteries, ONE (1) YEAR WARRANTY**
11. **Bidders are required to indicate unit price per item, type written or legibly hand-written.**

ITEM NO.	ITEM & DESCRIPTION	BRAND NAME	QTY	Unit	UNIT PRICE	TOTAL
	<b>LOT 1: P317,232.00</b>					
1.	Diesel <b>Estimated Cost: P306,000.00</b>		3,600	ltrs		
2.	Gasoline, Extra <b>Estimated Cost: P11,232.00</b>		144	ltrs		
	For the following Gov’t vehicles: (per month) 1) Diesel Isuzu Fuego (Plate SGD 185)- 50 ltrs Isuzu Sportivo (Plate SJF 321)- 50 ltrs Mitsubishi Montero (Plate NS 5018)- 100 ltrs Mitsubishi Strada (Plate B5U-195)- 100 ltrs 2) Gasoline, extra Honda Motorcycle (Plate SK 1637)- 12 ltrs					
	Note: Partial withdrawal shall be at pump price base payment  Payment to awarded supplier is in monthly basis (According to monthly consumption)					
<b>Purpose: For official use in the Office of the City Auditor, this city</b>						
	<b>LOT 2: P404,640.00</b>					
1.	<b>DIESEL</b> For the months of January to December, 2023 New (No Plate Available) Isuzu MUX-2160 liters Toyota Innova-SJF-282-2160 liters <b>Estimated Cost: P367,200.00</b>		4,320	liters		
2.	<b>EXTRA GASOLINE</b> For the months of January to December, 2023 SK-3099-240 liters SL-7759-240 liters <b>Estimated Cost: P37,440.00</b>		480	liters		

	<b>Special Condition:</b> <b>Payment to awarded supplier is in monthly basis</b> <b>(According to monthly consumption)</b>					
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**Purpose: For Official use in the City Legal Office, this city**

*Brand and Model* : \_\_\_\_\_  
*Delivery Period* : \_\_\_\_\_  
*Warranty* : \_\_\_\_\_  
*Price Validity* : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
*Printed Name / Signature*

\_\_\_\_\_  
*Tel. No. / Cellphone No.*  
*e-mail address*

\_\_\_\_\_  
*Date*