

SF-GOOD-60

**REQUEST FOR QUOTATION
(52.1B "Regular Office Supplies & Equipment")**

**Southsea Agricultural Trading Corp.
Phone Patch Marketing
Ceejay's Enterprises**

Date: February 13, 2023

Quotation No.: 0108

Place of Delivery: City General Services Office

Please quote your lowest price on the items listed below, subject to the General Conditions on the Philippine Bidding Documents on Goods, stating the shortest time of delivery and submit your quotation duly signed by your representative **on or before February 17, 2023 at 10:00 a.m.**

ATTY. ALEXANDER ERIC F. ELIAS

BAC-Chairperson

Note: ALL ENTRIES MUST BE TYPEWRITTEN / LEGIBLY WRITTEN.

1. DELIVERY PERIOD **SIXTY (60) CALENDAR DAYS**
2. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON-EXPENDABLE SUPPLIES, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS.
4. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION, IF AVAILABLE.
5. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.
6. **INDICATE BRAND NAME OF ITEMS BEING OFFERED.**
7. **DROP YOUR QUOTATION IN A SEALED ENVELOPE AND PROPERLY LABELED-**
8. **Bidders are requested to submit PHILGEPS PLATINUM CERTIFICATE/PHILGEPS REGISTRATION NUMBER, OMNIBUS SWORN STATEMENT AND BUSINESS/MAYOR'S PERMIT**
9. **Downloaded Form must be duly signed by BAC Chairman prior to submission for the opening of bidding documents.**
10. **For Tires and Batteries, ONE (1) YEAR WARRANTY**
11. **Bidders are required to indicate unit price per item, type written or legibly hand-written.**

ITEM NO.	ITEM & DESCRIPTION	BRAND NAME	QTY	Unit	UNIT PRICE	TOTAL
1.	COMPUTER WITH COMPLETE ACCESSORIES Specifications: - Processor Intel i5 - Screen Size: 21 inches - Operating System: MICROSOFT WINDOWS 11 - Memory: 8GB DDR4 - Storage: 1TB 3.5 SATA III - PSU: 500W - MICROSOFT OFFICE 365 - KEYBOARD - OPTICAL WHEEL MOUSE - COMPUTER HEADSET - 3 SOCKETS 220V AVR - 650VA UPS Estimated Cost: P300,000.00		5	Units		
2.	COMPUTER LAPTOP Specifications: - Processor: Intel i5 - Screen Size: 15.6 inches - Resolution: 1920 x 1080 - Operating System: MICROSOFT WINDOWS 11 - Memory: 8GB DDR4 - Storage: 512GB NVMe PCIe SSD - Graphics: Integrated Estimated Cost: P140,000.00		2	Units		

Purpose: For official use in the **Office of the City Human Resource Management, this city.**

Brand and Model : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature

*Tel. No. / Cellphone No.
e-mail address*

Date