

SF-GOOD-60

**REQUEST FOR QUOTATION  
(52.1 (b) "Regular Office Supplies & Equipment")**

**RC Lim Marketing  
Ceejay's Enterprises  
Lenin Computer System, Inc.**

Date: February 13, 2023

Quotation No.: 0103

Place of Delivery: City General Services Office

Please quote your lowest price on the items listed below, subject to the General Conditions on the Philippine Bidding Documents on Goods, stating the shortest time of delivery and submit your quotation duly signed by your representative **on or before February 17, 2023 at 10:00 a.m.**

**ATTY. ALEXANDER ERIC F. ELIAS**  
*BAC-Chairperson*

**Note: ALL ENTRIES MUST BE TYPEWRITTEN / LEGIBLY WRITTEN.**

1. DELIVERY PERIOD **FIFTEEN (15) CALENDAR DAYS**
2. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON-EXPENDABLE SUPPLIES, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS.
4. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION, IF AVAILABLE.
5. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.
6. **INDICATE BRAND NAME OF ITEMS BEING OFFERED.**
7. **DROP YOUR QUOTATION IN A SEALED ENVELOPE AND PROPERLY LABELED-**
8. **Bidders are requested to submit PHILGEPS REGISTRATION NUMBER/PHILGEPS PLATINUM CERTIFICATE AND BUSINESS/MAYOR'S PERMIT**
9. **Downloaded Form must be duly signed by BAC Chairman prior to submission for the opening of bidding documents.**
10. **For Tires and Batteries, ONE (1) YEAR WARRANTY**
11. **Bidders are required to indicate unit price per item, type written or legibly hand-written.**

ITEM NO.	ITEM & DESCRIPTION	BRAND NAME	QTY	Unit	UNIT PRICE	TOTAL
1.	<b>Computer Laptop</b> Screen Display Size: 15.6" Screen Resolution: 1920 x 1080 Processor: Intel Core i5-1235u Ram: 8 GB DDR4, Memory Speed : 3200 MHz Storage: 512GB NVMe SSD GPU: Intel HD Graphics HD WebCam, WiFi and Bluetooth Support Operating System: Windows 10 <b>Estimated Cost: P48,400.00</b>		1	Unit		
2.	<b>All-in-One Ink Tank Printer</b> Print, Scan, Copy Compact integrated tank design High Yield ink bottles, spill-free error-free refilling <b>Estimated Cost: P9,550.00</b>		1	Unit		

**Purpose: For Official use of the Office of the City Mayor – for use of the Zamboanga City Anti-Drug Abuse Council (ZCADAC)**

Brand and Model : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
*Printed Name / Signature*

\_\_\_\_\_  
*Tel. No. / Cellphone No.  
e-mail address*

\_\_\_\_\_  
*Date*