

SF-GOOD-60

**REQUEST FOR QUOTATION  
(52.1b “Shopping: Regular Office Supplies & Equipment”)**

**Lenin Computer Systems Inc.  
Phone Patch Marketing  
Ceejay’s Enterprises**

Date: February 6, 2023  
Quotation No.: 0044R  
Place of Delivery: City General Services Office

Please quote your lowest price on the items listed below, subject to the General Conditions on the Philippine Bidding Documents on Goods, stating the shortest time of delivery and submit your quotation duly signed by your representative **on or before February 10, 2023 at 10:00 a.m.**

**ATTY. ALEXANDER ERIC F. ELIAS**  
*BAC-Chairperson*

**Note: ALL ENTRIES MUST BE TYPEWRITTEN / LEGIBLY WRITTEN.**

1. DELIVERY PERIOD **SIXTY (60) CALENDAR DAYS**
2. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON-EXPENDABLE SUPPLIES, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS.
4. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION, IF AVAILABLE.
5. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.
6. **INDICATE BRAND NAME OF ITEMS BEING OFFERED.**
7. **DROP YOUR QUOTATION IN A SEALED ENVELOPE AND PROPERLY LABELED-**
8. **Bidders are requested to submit PHILGEPS REGISTRATION NUMBER/ PHILGEPS PLATINUM CERTIFICATE, OMNIBUS SWORN STATEMENT AND BUSINESS/MAYOR’S PERMIT**
9. **Downloaded Form must be duly signed by BAC Chairman prior to submission for the opening of bidding documents.**
10. **For Tires and Batteries, ONE (1) YEAR WARRANTY**
11. **Bidders are required to indicate unit price per item, type written or legibly hand-written.**

| ITEM NO. | ITEM & DESCRIPTION  | BRAND NAME | QTY | Unit  | UNIT PRICE | TOTAL |
|----------|---|------------|-----|-------|------------|-------|
| 1.       | <b>Computer with Complete Accessories</b><br><b>Branded Desktop Computer</b><br>Operating System: Licensed Windows 11<br>Processor: Core™ i3-10105 Processor 3.7 GHz (6M Cache, up to 4.4 GHz, 4 cores)<br>Chipset: B560 Chipset<br>Memory: 8GB DDR4 U-DIMM, Memory max up to: 64GB<br>SATA: 4 x SATA 6.0Gb/s ports<br>Storage: 1TB SATA 7200RPM 3.5” HDD, 256GB M.2 NVMe™ PCIe® 3.0 SSD<br>DVD writer 8x<br>Front I/O Ports: 1x Headphone, 1x MIC in, 2x USB 2.0 Type-A, 1x USB 3.2 Gen 1 Type-C, 2x USB 3.2 Gen 1 Type-A, 1x USB 3.2 Gen 1 Type-A<br>Rear I/O Ports: 1x RJ45 Gigabit Ethernet, 1x HDMI 1.4<br>1x VGA port, 1x DVI-D, 2x PS2, 1x Serial port, 3 x Audio Jacks, 2x USB 2.0 Type-A, 2x USB 3.2 Gen 1 Type-A<br>Audio: High Definition 7.1 Channel Audio<br>Microsoft Office: 1-month trial for new Microsoft 365 customers. Credit card required. Office Home and Student 2021 included<br>Printer: Print Speed black-ISO: Up to 8ppm, Draft: up to 19ppm<br>Print speed color: ISO: UP to 5.5ppm, Draft: Up to 15 ppm<br>Duty Cycle (monthly, A4)-up to 1000 pages, Number of print cartridges2 (1 black, 1 Tri-color), Minimum System requirements: Windows 10, 8.1, 8, 7: 32-bit or 64-bit, 2 GB available hard disk space, CD-ROM/DVD drive or Internet connection, USB port, Internet Explorer.<br>With AVR and UPS |            | 5   | Units |            |       |

**Purpose: For official use in the Office of the Secretary to the Sangguniang Panlungsod, this city**

*Brand and Model* : \_\_\_\_\_  
*Delivery Period* : \_\_\_\_\_  
*Warranty* : \_\_\_\_\_  
*Price Validity* : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
*Printed Name / Signature*

\_\_\_\_\_  
*Tel. No. / Cellphone No.*  
*e-mail address*

\_\_\_\_\_  
*Date*