

SF-GOOD-60

**REQUEST FOR QUOTATION  
(53.9 "Small Value Procurement")**

**Citi Oil, Inc.  
San Jose Super Shell  
Mercedes Shell Gasoline Station**

Date: January 18, 2023  
Quotation No.: 0035  
Place of Delivery: City General Services Office

Please quote your lowest price on the items listed below, subject to the General Conditions on the Philippine Bidding Documents on Goods, stating the shortest time of delivery and submit your quotation duly signed by your representative **on or before January 24, 2023 at 10:00 a.m.**

**ATTY. ALEXANDER ERIC F. ELIAS**  
*BAC-Chairperson*

**Note: ALL ENTRIES MUST BE TYPEWRITTEN / LEGIBLY WRITTEN.**

1. DELIVERY PERIOD **LOT 1-2: THREE HUNDRED (365) CALENDAR DAYS**
2. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON-EXPENDABLE SUPPLIES, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS.
4. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION, IF AVAILABLE.
5. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.
6. **INDICATE BRAND NAME OF ITEMS BEING OFFERED.**
7. **DROP YOUR QUOTATION IN A SEALED ENVELOPE AND PROPERLY LABELED-**
8. **Bidders are requested to submit PHILGEPS REGISTRATION NUMBER/ PHILGEPS PLATINUM CERTIFICATE, OMNIBUS SWORN STATEMENT, LATEST ITR AND BUSINESS/MAYOR'S PERMIT**
9. **Downloaded Form must be duly signed by BAC Chairman prior to submission for the opening of bidding documents.**
10. **For Tires and Batteries, ONE (1) YEAR WARRANTY**
11. **Bidders are required to indicate unit price per item, type written or legibly hand-written.**

ITEM NO.	ITEM & DESCRIPTION	BRAND NAME	QTY	Unit	UNIT PRICE	TOTAL
	<b>LOT 1: P241,764.00</b>					
1.	Gasoline <b>Estimated Cost: P22,464.00</b>		288	ltrs		
2.	Diesel <b>Estimated Cost: P219,300.00</b>		2580	ltrs		
	Note: 1 <sup>st</sup> to 4 <sup>th</sup> Quarter  GASOLINE -SK1298            120 ltrs. -HONDA 125 CX <u>168 ltrs</u> 288 ltrs.  DIESEL FUEL -SGD 197            720 ltrs -Generator            780 ltrs -MU-X (090101)- <u>1,080 ltrs</u> 2,580 ltrs  Special Condition: *Partial withdrawal shall be at pump price payment *Payment to awarded supplier is in monthly basis					
<b>Purpose: For official use in the Office of the City Civil Registrar, this city</b>						
	<b>LOT 2: P673,800.00</b>					
1.	Gasoline, Special <b>Estimated Cost: P163,800.00</b>		2,100	Liters		
2.	Diesel Fuel <b>Estimated Cost: P510,000.00</b>		6,000	Liters		
	Gasoline: SK-3030            60 liters <u>Generator        2,040 liters</u> 2,100 liters					

	Diesel Fuel					
	F4-E978	3,000 liters				
	F4-E549	3,000 liters				
		6,000 liters				
<b>Special Condition:</b>						
<b>Payment to awarded supplier is in monthly basis (according to monthly consumption)</b>						
<b>Note: Partial withdrawal shall be at pump price base payment</b>						

**Purpose: For official use at the Cristino M. Paragas Memorial Community Hospital, this city (1<sup>st</sup> to 4<sup>th</sup> Quarter, FY 2023)**

Brand and Model : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
*Printed Name / Signature*

\_\_\_\_\_  
*Tel. No. / Cellphone No.  
 e-mail address*

\_\_\_\_\_  
*Date*