

SF-GOOD-60

**REQUEST FOR QUOTATION  
(53.9 "Small Value Procurement")**

**Citi Oil Inc.  
Mercedes Shell Gasoline Station  
ZC Petron Gasoline Station**

Date: January 16, 2023  
Quotation No.: 0031  
Place of Delivery: City General Services Office

Please quote your lowest price on the items listed below, subject to the General Conditions on the Philippine Bidding Documents on Goods, stating the shortest time of delivery and submit your quotation duly signed by your representative **on or before January 20, 2023 at 10:00 a.m.**

**ATTY. ALEXANDER ERIC F. ELIAS**  
*BAC-Chairperson*

**Note: ALL ENTRIES MUST BE TYPEWRITTEN / LEGIBLY WRITTEN.**

1. DELIVERY PERIOD **LOT 1-2: THREE HUNDRED SIXTY FIVE (365) CALENDAR DAYS**
2. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON-EXPENDABLE SUPPLIES, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS.
4. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION, IF AVAILABLE.
5. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.
6. **INDICATE BRAND NAME OF ITEMS BEING OFFERED.**
7. **DROP YOUR QUOTATION IN A SEALED ENVELOPE AND PROPERLY LABELED-**
8. **Bidders are requested to submit PHILGEPS REGISTRATION NUMBER/ PHILGEPS PLATINUM CERTIFICATE, OMNIBUS SWORN STATEMENT, LATEST ITR AND BUSINESS/MAYOR'S PERMIT**
9. **Downloaded Form must be duly signed by BAC Chairman prior to submission for the opening of bidding documents.**
10. **For Tires and Batteries, ONE (1) YEAR WARRANTY**
11. **Bidders are required to indicate unit price per item, type written or legibly hand-written.**

ITEM NO.	ITEM & DESCRIPTION	BRAND NAME	QTY	Unit	UNIT PRICE	TOTAL
	<b>LOT 1: P630,192.00</b>					
1.	Diesel <b>Estimated Cost: P469,200.00</b>		5,520	Liters		
2.	Extra Gasoline <b>Estimated Cost: P160,992.00</b>		2,064	Liters		
	Generator- 3,000 liters L300- <u>2,520 liters</u> 5,520 liters  Extra Gasoline: SK-1180- 720 liters SK-1513- 720 liters Booster Pump- <u>624 liters</u> 2,064 liters  For the Fiscal Year, 2023  Note: Partial withdrawal shall be at pump price base payment  SPECIAL CONDITION: "Payment to awarded supplier is in Quarterly basis."					
<b>Purpose: For official use in the operation of Sta. Cruz Commercial Complex, this city</b>						
	<b>LOT 2: P251,640.00</b>					
1.	GASOLINE EXTRA <b>Estimated Cost: P37,440.00</b>		480	liters		
2.	DIESEL <b>Estimated Cost: P214,200.00</b>		2,520	liters		
	<b>Vehicle</b>	<b>Gasoline</b>	<b>Diesel</b>			
	<b>1.SJF-342</b>		<b>1,000</b>			
	<b>2.SEM-276</b>		<b>520</b>			
	<b>3.B7-Y412</b>		<b>1,000</b>			
	<b>TOTAL</b>		<b>2,520</b>			

	<b>Motorcycle</b>	<b>Gasoline</b>	<b>Diesel</b>					
	<b>1.SK-3093</b>	<b>240</b>						
	<b>2. NEW</b>	<b><u>240</u></b>						
	<b>TOTAL</b>	<b>480</b>						
<b>Note: Partial withdrawal shall be at pump price base payment</b>								
SPECIAL CONDITION: "Payment to awarded supplier is in semi-annually basis."								

**Purpose: For official use of the Office of the City Treasurer, this city**

*Brand and Model* : \_\_\_\_\_  
*Delivery Period* : \_\_\_\_\_  
*Warranty* : \_\_\_\_\_  
*Price Validity* : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
*Printed Name / Signature*

\_\_\_\_\_  
*Tel. No. / Cellphone No.  
e-mail address*

\_\_\_\_\_  
*Date*