

SF-GOOD-60

**REQUEST FOR QUOTATION  
(53.9 "Small Value Procurement")**

**RC Lim Marketing  
Ceejay's Enterprises  
Lenin Computer System, Inc.**

Date: January 31, 2023

Quotation No.: 0024R

Place of Delivery: City General Services Office

Please quote your lowest price on the items listed below, subject to the General Conditions on the Philippine Bidding Documents on Goods, stating the shortest time of delivery and submit your quotation duly signed by your representative **on or before February 6, 2023 at 10:00 a.m.**

**ATTY. ALEXANDER ERIC F. ELIAS**

*BAC-Chairperson*

**Note: ALL ENTRIES MUST BE TYPEWRITTEN / LEGIBLY WRITTEN.**

1. DELIVERY PERIOD **THIRTY (30) CALENDAR DAYS**
2. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON-EXPENDABLE SUPPLIES, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS.
4. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION, IF AVAILABLE.
5. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.
6. **INDICATE BRAND NAME OF ITEMS BEING OFFERED.**
7. **DROP YOUR QUOTATION IN A SEALED ENVELOPE AND PROPERLY LABELED-**
8. **Bidders are requested to submit PHILGEPS REGISTRATION NUMBER/PHILGEPS PLATINUM CERTIFICATE, OMNIBUS SWORN STATEMENT AND BUSINESS/MAYOR'S PERMIT**
9. **Downloaded Form must be duly signed by BAC Chairman prior to submission for the opening of bidding documents.**
10. **For Tires and Batteries, ONE (1) YEAR WARRANTY**
11. **Bidders are required to indicate unit price per item, type written or legibly hand-written.**

ITEM NO.	ITEM & DESCRIPTION	BRAND NAME	QTY	Unit	UNIT PRICE	TOTAL
1.	COMPUTER WITH DOT MATRIX PRINTER Core i5-10400F Processor 8gb ddr 2666 Memory 240gb m.2 SSD 1TB Sata Hard Drive GT710-2gb Graphics Atx Casing with PSU USB Keyboard and Mouse with Pad 650va UPS 19.5 Monitor Licensed Win 10 Pro 64bit PRINTER; Pins 9, Columns 9cpi 136 Print Speed (cps) 496cps ultra high speed draft Paper handling sut sheeds/continuous paper/envelope/label/card/rol paper Interface parallel; USB 2.0 Copy capability 1+4		3	units		

**Purpose: For Official use in the Office of the City Treasurer, this city**

*Brand and Model* : \_\_\_\_\_

*Delivery Period* : \_\_\_\_\_

*Warranty* : \_\_\_\_\_

*Price Validity* : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
*Printed Name / Signature*

\_\_\_\_\_  
*Tel. No. / Cellphone No.  
e-mail address*

\_\_\_\_\_  
*Date*