

REQUEST FOR QUOTATION

(53.9 “Small Value Procurement”)

Ceejay’s Enterprises
RC Lim Marketing
Lenin Computer Systems, Inc.

Date: April 21, 2022
Quotation No.: 0274
Place of Delivery: City General Services Office

Please quote your lowest price on the items listed below, subject to the General Conditions on the Philippine Bidding Documents on Goods, stating the shortest time of delivery and submit your quotation duly signed by your representative **on or before April 29, 2022 at 10:00 a.m.**

ERWIN E. BERNARDO
BAC-Chairperson

Note: ALL ENTRIES MUST BE TYPEWRITTEN / LEGIBLY WRITTEN.

1. DELIVERY PERIOD **TEN (10) CALENDAR DAYS**
2. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON-EXPENDABLE SUPPLIES, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS.
4. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION, IF AVAILABLE.
5. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.
6. **INDICATE BRAND NAME OF ITEMS BEING OFFERED.**
7. **DROP YOUR QUOTATION IN A SEALED ENVELOPE AND PROPERLY LABELED-**
8. **Bidders are requested to submit PHILGEPS REGISTRATION NUMBER/ PHILGEPS PLATINUM CERTIFICATE, OMNIBUS SWORN STATEMENT, LATEST ITR AND BUSINESS/MAYOR’S PERMIT**
9. **Downloaded Form must be duly signed by BAC Chairman prior to submission for the opening of bidding documents.**
10. **For Tires and Batteries, ONE (1) YEAR WARRANTY**
11. **Bidders are required to indicate unit price per item, type written or legibly hand-written.**

ITEM NO.	ITEM & DESCRIPTION	BRAND NAME	QTY	Unit	UNIT PRICE	TOTAL
	IT SUPPLIES					
1.	Flash Drive, 32GB, USB 2.0 Estimated Cost: P48,804.00		84	Pieces		
2.	Ink Cartridge, Epson 003, black (for printer L3110/3150) Estimated Cost: P24,000.00		80	Carts		
3.	Ink Cartridge, Epson 003, cyan (for printer L3110/3150) Estimated Cost: P18,900.00		63	Carts		
4.	Ink Cartridge, Epson 003, magenta (for printer 3110/3150) Estimated Cost: P18,900.00		63	Carts		
5.	Ink Cartridge, Epson 003, yellow (for printer L3110/3150) Estimated Cost: P18,900.00		63	Carts		
6.	Ink Cartridge, Epson C13T00S14A (103 Ecotank)-black (for Epson Ecotank L3110) Estimated Cost: P5,700.00		20	Bottles		
7.	Ink Cartridge, Epson C13T00S24A (103 Ecotank)-cyan (for Epson Ecotank L3110) Estimated Cost: P6,400.00		20	Bottles		
8.	Ink Cartridge, Epson C13T00S34A (103 Ecotank)-magenta (for Epson Ecotank L3110) Estimated Cost: P6,400.00		20	Bottles		
9.	Ink Cartridge, Epson C13T00S44A (103 Ecotank)-yellow (for Epson Ecotank L3110) Estimated Cost: P6,400.00		20	Bottles		
10.	Ink, Brother BT6000bk-Black (for DCP-T700W Printer) Estimated Cost: P4,950.00		10	Bottles		
11.	Ink, Continuous Flow System, Epson, 1 liter/bot.-black Estimated Cost: P545.00		1	Bottle		
12.	Ink, Continuous Flow System, Epson, 1 liter/bot.-cyan Estimated Cost: P545.00		1	Bottle		
13.	Ink, Continuous Flow System, Epson, 1 liter/bot.-magenta Estimated Cost: P545.00		1	Bottle		

14.	Ink, Continuous Flow System, Epson, 100ml/bot.-black Estimated Cost: P2,600.00		52	Bottles		
15.	Ink, Continuous Flow System, Epson, 100ml/bot.-cyan Estimated Cost: P1,800.00		36	Bottles		
16.	Ink, Continuous Flow System, Epson, 100ml/bot.-magenta Estimated Cost: P1,800.00		36	Bottles		
17.	Ink, Continuous Flow System, Epson, 100ml/bot.-yellow Estimated Cost: P1,440.00		36	Bottles		
18.	Ink, Continuous Flow System, Hewlett Packard MOH54AA (GT-52), cyan (for HP 5810) Estimated Cost: P1,970.00		5	Bottles		
19.	Ink, Continuous Flow System, Hewlett Packard MOH55AA (GT-52), magenta (for HP 5810) Estimated Cost: P1,970.00		5	Bottles		
20.	Ink, Continuous Flow System, Hewlett Packard MOH57AA (GT-51), black (for HP 5810) Estimated Cost: P1,970.00		5	Bottles		
21.	Keyboard, USB wired Estimated Cost: P5,400.00		18	Units		
22.	Toner Cartridge, Hewlett Packard Part No. CE285A, black Estimated Cost: P8,364.00		3	carts		
23.	Toner Cartridge, Hewlett Packard Part No. CF217A (#17A) Estimated Cost: P19,000.00		5	carts		
24.	Toner Cartridge, Hewlett Packard Part No. CF226A,for HP Laserjet Pro 402Dn Estimated Cost: P167,250.00		25	carts		
25.	Toner Cartridge, Hewlett Packard Part No. CF280A (#80A) Estimated Cost: P121,140.00		30	carts		
26.	Toner Cartridge, HP Laserjet Pro M404dw (58A), black Estimated Cost: P65,000.00		10	carts		
Purpose: For official use in the Office of the City General Services-Stocks (2nd Quarter), this city						

Brand and Model

Delivery Period :

Warranty :

Price Validity :

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature

Tel. No. / Cellphone No.
e-mail address

Date