

SF-GOOD-60

**REQUEST FOR QUOTATION
(53.9 "Small Value Procurement")**

**RC Lim Marketing
Ceejay's Enterprises
ZC LM Enterprises**

Date: March 28, 2022

Quotation No.: 0160

Place of Delivery: City General Services Office

Please quote your lowest price on the items listed below, subject to the General Conditions on the Philippine Bidding Documents on Goods, stating the shortest time of delivery and submit your quotation duly signed by your representative **on or before April 5, 2022 at 10:00 a.m.**

ERWIN E. BERNARDO

BAC-Chairperson

Note: ALL ENTRIES MUST BE TYPEWRITTEN / LEGIBLY WRITTEN.

1. DELIVERY PERIOD **TEN (10) CALENDAR DAYS**
2. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON-EXPENDABLE SUPPLIES, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS.
4. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION, IF AVAILABLE.
5. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.
6. **INDICATE BRAND NAME OF ITEMS BEING OFFERED.**
7. **DROP YOUR QUOTATION IN A SEALED ENVELOPE AND PROPERLY LABELED-**
8. **Bidders are requested to submit PHILGEPS REGISTRATION NUMBER/ PHILGEPS PLATINUM CERTIFICATE, OMNIBUS SWORN STATEMENT, LATEST ITR AND BUSINESS/MAYOR'S PERMIT**
9. **Downloaded Form must be duly signed by BAC Chairman prior to submission for the opening of bidding documents.**
10. **For Tires and Batteries, ONE (1) YEAR WARRANTY**
11. **Bidders are required to indicate unit price per item, type written or legibly hand-written.**

ITEM NO.	ITEM & DESCRIPTION	BRAND NAME	QTY	Unit	UNIT PRICE	TOTAL
OTHER ITEMS						
1.	Chair, Computer without arm with gaslift Estimated Cost: P7,098.00		6	units		
2.	Chair, Gang (4-seater), approximately 2250mmL x 430mmD x 800mmH Estimated Cost: P9,000.00		1	unit		
3.	Chair, monobloc, with armrest, with backrest Estimated Cost: P19,600.00		28	units		
4.	Chair, Swivel, with backlift, upholstered leather with arm Estimated Cost: P10,000.00		2	units		
5.	Filing Cabinet, 3-drawers - mobile pedestal, with castor wheels, centralized locking mechanism, pen tray and file divider Estimated Cost: P12,000.00		2	units		
6.	Filing Cabinet, Plain, 4 drawers with centralized lock, standard size Estimated Cost: P58,800.00		6	units		
7.	Office Chair, Executive (high back, swivel function w/ height adjustment, chrome steel base, seat size 52cm x 54cm, back size 72cm x 50cm) Estimated Cost: P280,500.00		33	units		
8.	Office Chair, mesh back w/ arm-rest, swivel with pneumatic height adjustment Estimated Cost: P102,000.00		34	units		
9.	Office Chair, mesh back without arm, chrome steel base Estimated Cost: P140,000.00		40	units		
10.	Office Table, wooden (4 x 2 feet) with 1 center and 2 side drawer Estimated Cost: P203,000.00		29	units		

Purpose: For official use in the Office of the City General Services-Stocks (1st Quarter), this city

Brand and Model _____

Warranty : _____

Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature

*Tel. No. / Cellphone No.
e-mail address*

Date